

Home of Recruitment, located at Beechavenue 30, 1119PV Schiphol-Rijk, is responsible for the processing of personal data described in this privacy statement.

Home of Recruitment endeavours to perform the processing of personal data with all due care and to provide transparent and clear information with respect to this. Home of Recruitment is aware that the General Data Protection Regulation (GDPR) will take effect from 25 May 2018. Home of Recruitment's privacy statement and privacy policy have been brought into conformity with these rules.

Personal data processed by us:

Home of Recruitment processes your (personal) data for the execution of our services and/or because you provide it to us by yourself. Our services include:

- the performance of recruitment and selection activities

Your personal data will be processed in order to:

- be able to provide you with offers and/or information about our vacancies
- be able to assess your suitability
- be able to enter into and maintain an agency relationship with you
- comply with the applicable laws and regulations, including identification, labour laws, tax and social security laws.

Home of Recruitment processes only those personal data that are required for our services. Additional data may be requested if required to better tailor the service to your needs and qualities or to meet more specific questions or obligations from clients. Please find below a list of personal data we process:

- Your name and address, e-mail address and other contact details;
- your birth details, gender and age;
- your curriculum vitae (CV) and information on education and work experience; - other information that may be relevant under the assessment of suitability, such as references.

Special and/or sensitive personal data

Home of Recruitment does not process special personal data. 'Special personal data' includes race, religion or belief, health and political affiliation.

Retention period

Home of Recruitment does not keep your personal data longer than strictly necessary to achieve the goals for which your data are collected. Data will only be kept of persons with regard to whom a similar job is likely to occur in the future. Permission will always be requested first. The retention period applied by us is 3 years. After this period, your data will be permanently deleted.

Sharing personal data with third parties

Home of Recruitment does not sell your data to third parties and provides them only if necessary for the implementation of our agreement with you or to meet a statutory obligation. We make a processing agreement with companies that process your data on our behalf, to ensure the same level of security and confidentiality of your data. Home of Recruitment will still be responsible for this processing.

Cookies, or similar technologies, used by us

Home of Recruitment uses functional, analytical and tracking cookies. A cookie is a small text file that will be stored in the browser of your computer, tablet or smartphone when you visit this website for the first time. Home of Recruitment uses cookies with a purely technical functionality. These ensure that the website performs properly and that, for example, your preferences are remembered. These cookies are also used to make the website perform properly and to optimise it. We also place cookies that track your surfing behaviour so that we can offer you tailor-made content and advertisements. Home of Recruitment makes use of

Cookie: Google Analytics

Name: _utma

Function: Analytical cookie to measure website visits

Storage period: 2 years

Privacy Statement

Cookie: Google Adwords

Name: _utma

Function: Marketing cookie used for remarketing

Storage period: 2 years

We already informed you about these cookies and asked your permission to place them when you first visited our website.

You can opt out of cookies by configuring your Internet browser so that it no longer saves cookies. In addition, you can delete all information previously stored using your browser settings.

Rights

You have the right to view, rectify or delete your personal data. In addition, you have the right to withdraw your consent for the data processing or object to the processing of your personal data by Home of Recruitment and you have the right to data portability.

You can send a request for access, rectification, deletion, data modification or request to withdraw your consent or objection to the processing of your personal data to welcome@home-of-recruitment.com.

We will respond to your request as quickly as possible, yet within four weeks. Home of Recruitment would also like to point out that you have the option of submitting a complaint to the national supervisory authority, the Personal Data Authority.

Security

Home of Recruitment values the protection of your data and takes appropriate measures to prevent abuse, loss, unauthorised access, unwanted disclosure and unauthorised changes. If you believe that your data is not properly secured or in case of any indications of abuse, please contact us at welcome@home-of-recruitment.com.